

MINUTES- Breadroot Natural Food Co-op

Board of Directors Meeting – October 18, 2021 - 5:30 p.m. – 7:00 p.m.

Location: Project Solutions, 505 Kansas City Street, Rapid City SD 57701 (Host: Sandra Burns)

Zoom Link: <https://us02web.zoom.us/j/81139738773?pwd=bTQza3UvRklINGxQQXFUaIRCL0dpUT09>

Meeting ID: 811 3973 8773 **Passcode:** 507509

Members Present: (*In-person*) Laura Piening, Pam Bonar, Paul Cohen, Dowell Caselli-Smith, Anu Shende, Jed Beadle, Christina Lamothe, Tiffany Knight

Guests Present: Anna Chief (GM), Sharissa Hermanson (Operations Manager), Joshua Youngblood (Columinate via Zoom), Andy & Sue Pattantyus (coop members)

Members Absent: Kim Tilsen- Brave Heart, Dreely Tabor

Meeting Called to Order: 5:30pm

I. Open Meeting and Approve the Agenda (Laura - 2 min)

Motion: Paul; 2nd: Jed; Approve: All; Oppose: 0

II. Meeting minutes - approve September 20, 2021 (Pam - 3 min)

Motion: Dowell; 2nd: Paul; Approve: All; Oppose: 0

III. Coop member time (15 min)

- Andy & Sue Pattantyus plan to join us to share their experience using bulk ordering **Sue reviewed the spreadsheet of products they purchase in bulk. Andy shared the value they find in being able to buy what they want in bulk. Discussion of the online UNIFI catalog available on the Breadroot webpage. What will change? Anna said that we are switching over to Webcart which is easier to navigate. Promotion to members will be through social media.**

IV. Board Roundtable (Laura - 15 min)

- Question: Why did you want to be on the Breadroot board of directors? What would you like to achieve during your term for self, the board and the organization as a whole?
- Go around table; 60-90 seconds each; you may pass if you prefer.

V. Financial Review (Anna & Laura - 20 min)

A. Budget 2021 Final Draft

Discussion of the word Obfuscate: to make so confused or opaque as to be difficult to perceive or understand. There was a tendency to obfuscate from past management. Current management and the board are in the process of changing. Our goal is to move forward with clarity and transparency.

Motion to approve the 2021 budget: Tiffany; 2nd: Anu; Approve: All; Oppose: 0

B. Review how board uses budget to govern and manage in partnership with GM

VI. General Manager's Report (Anna - 10 min)

#50 new members in September.

Motion to approve new members: Jed, 2nd: Christina, Approve: all, Oppose: 0

VII. Committee Updates (20 min)

A. Overview of Committees (Laura)

1. Executive Committee

No need to meet monthly at this time.

B. Board Development Committee (Christina)

Motion to dissolve the Board Development Committee: Pam, 2nd: Anu, Approve: all, Oppose: 0

C. Budget and Finance Committee (Dowell)

Committee voted to present financial updates at each BOD meeting. Dowell would like staff to review the profit margins for bulk orders under new system to be sure we are making a profit on this service.

D. Nominations (Tiffany)

We have one opening to replace Josie. Tiffany, Pam and Laura are on this committee and will interview new candidates. Tiffany will reach out to Susan Fedell to see if she is interested in being considered.

E. Owner Outreach & Engagement Committee (Paul)

Christine and Anu asked to join the committee, and Anna will confirm a staff member to join. Paul will schedule a first meeting to discuss purpose and ideas for activities.

VIII. Old Business (2 min)

IX. New business (3 min)

X. Adjourn

Motion: Laura, 2nd: Anu, Approve: all, Oppose: 0

Adjourn: 7:08pm

XI. Next meetings

- Board of Directors meeting: Monday, November 15th, 5:30-7 pm at Project Solutions, 505 Kansas City Street, Rapid City SD 57701
- Budget and Finance Committee: November 4th, 2021 at 4:30-6 p.m. at Co-op offices